



December 5, 2022

Dear Parents and Carers,

Next year all student stationery packs will be purchased online via Campion Education. Ordering stationery online, is a common practice for most schools and new for Heatherhill Primary School.

You may already have used a similar system at a previous school or if you have children at secondary school.

Campion Education will be the supplier and the booklists will be online. Simply follow the instructions on the provided attachment, log in, pay, and provide your details to have your items delivered to your home.

Please note, Campion will also collect the money for the

- student planner and
- Maths Plus homework book.

The planner is being printed to meet our school needs and will be distributed by your child's class teacher. The homework book will also be distributed once your child's personalised level has been determined.

Parents and carers have the option to purchase their own stationery, however, Campion Education have significantly discounted the cost for our school. Information contains both the retail cost and Campion price for each student.

As you will see, these packs have already been discounted.

Please order **no later than Friday 30<sup>th</sup> December 2022**, for packs to be delivered to you before school resumes. Late orders may result in pack arriving after school has started.

If you have any questions, please contact Ms Harris on 9546 7562.

Best regards

Gillian Harris

Heatherton Rd, Springvale VIC 3171

Phone: +61 (03) 9546 7562 Facsimile: +61 (03) 9558 5672

Email: [heatherhill.ps@education.vic.gov.au](mailto:heatherhill.ps@education.vic.gov.au) Website [heatherhillps.vic.edu.au](http://heatherhillps.vic.edu.au)



**ONLINE  
ORDERING**

## HOW TO ORDER YOUR RESOURCES ONLINE



You can order all of your resource list requirements online in 7 simple steps.

1. Go to [campion.com.au](https://campion.com.au) and click the red 'Order Here' button or click on this [link](#).



2. Create a Campion Education account in less than 1 minute, or sign in using your existing username and password.
3. Enter the Heatherhill Primary School Resource List code: **48Pg**
4. Select the appropriate year level resource list.
5. Select the resources you need and complete your details.
6. Select from the following delivery options:
  - **Home Delivery** – order online by Friday 30 December 2022 for your order to be delivered at a discounted rate to your nominated address by Wednesday 25 January 2023.
  - **Standard Delivery** – orders placed online after 30 December 2022 will be at a higher fee and delivered within 5-7 business days of the order being placed to your nominated address.
  - **Click & Collect** - available from early January 2023.
  - **Shop in-store** - anytime, during business hours at your local retail service centre in Moorabbin.
7. Submit your payment.

### Done!

For more information and instructional videos, go to [campion.com.au/how-to-order](https://campion.com.au/how-to-order)

For up-to-date information relating to our store trading hours, and our full terms and conditions visit: [campion.com.au](https://campion.com.au)

Your local retail service centre:  
232-236 Wickham Road  
Moorabbin VIC 3189

# Heatherhill Primary School



**Year 4  
2023**



**ALL ORDERS TO BE COMPLETED ONLINE**

**at**

**[www.campion.com.au](http://www.campion.com.au)**

**using "48P9" as your code**

**by**

**Friday 30th December 2022**

## **PREPACKAGED DELIVERY SERVICE**

All orders must be Prepaid by Credit Card (MasterCard and Visa accepted)

DELIVERY ORDERS placed by the due date will be sent to your nominated address before 25th January 2023. Due to supply chain challenges, your delivery may arrive outside the original estimated delivery time frame.

Orders can still be placed after the due date by visiting our website or your Campion Retail Service Centre. Full stock availability cannot always be guaranteed for late orders

Please refer to our website on our response to COVID-19, up to date information on our stores trading hours and our full terms and conditions

**CAMPION**  
EDUCATION  
A.B.N. 33 074 318 602

**Your Retail Service Centre**  
232-236 Wickham Road MOORABBIN VIC 3189

**Contact Us**  
1300433982  
[help@campion.com.au](mailto:help@campion.com.au)

TICK THE BOX FOR THE ITEMS REQUIRED

TICK THE BOX FOR THE ITEMS REQUIRED

Description	Price	<input checked="" type="checkbox"/>	Location	Description	Price	<input checked="" type="checkbox"/>	Location
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**Year 4**

**TEXTBOOKS**

Heatherhill PS Year 4 Maths Plus ..... School to distribute in class	\$19.95	1	<input checked="" type="checkbox"/>	F47135
Heatherhill PS Year 4 Student Planner ..... School to distribute in class	\$14.00	2	<input checked="" type="checkbox"/>	F47143

**STATIONERY**

Heatherhill PS Year 4 Stationery Pack.....	\$41.80	3	<input type="checkbox"/>	P75986
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**Add Your Order**

Value of Items Selected	.....
Plus Home Delivery Charge - inc. GST	\$10,00
Estimated Amount to Pay	.....

ITEM COUNT: Write the number of items selected. \_\_\_\_\_

Resource List Name	Pack Item Description	Pack Item Quantity
Year 4	Ruler 300mm Wooden	1
	Pen Felt Tip Fineliner Black	2
	Pencil Case 375x264mm 2 Zip Tartan Giant	1
	Pencils-Coloured 12's Columbia	1
	Pencil (HB) Australian Made Natural	8
	Jotter Kingsize Blank	1
	Highlighters Pkt 4 Micador ECO	1
	Markers Texta Nylonite TX200/12's Asstd/Cols	1
	Scissors 155mm Plastic Handle	1
	Project Book A4 96 Page 8mm	2
	Exercise Book A4 48 Page 9mm Dotted Thirds w/ Margin	8
	Eraser Plastic Pencil Large With Sleeve	2
	Document Wallet FC Polydoc Blue	1
	Display Book A4 20 Pocket Mid Blue Refillable	1
	Display Book A4 20 Pocket Maroon Refillable	1
	Glue Stick 36gm	2
	Graph Book A4 48 Page 10mm squares	3
	Sharpener Pencil Plastic Double Hole (HQ)	1

**Retail Price**

64.8000

**Suggested Price**

55.080000

**Pack Price**

41.8000



## YEAR FOUR PARENT PAYMENT ARRANGEMENT 2023

November 14, 2022

Dear Parents and Carers,

Heatherhill Primary School is looking forward to another great year of teaching and learning and would like to advise you of Heatherhill's voluntary financial contributions for 2023.

Heatherhill Primary School provides students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Every effort is made to keep the cost of voluntary curriculum contributions to a minimum and affordable for all families.

Nevertheless, the ongoing support of our families ensures that our school can offer our students the best possible education and support.

We want to thank you for all your support, whether through fundraising, voluntary contributions or volunteering your time. This has made a huge difference to our school and the programs we can offer students.

Within our school, this support has allowed us to offer a wide range of subjects and curriculum experiences; enhanced digital learning opportunities and equipment, faster WIFI and internet, employment of a school-based digital technologies technician, purchasing of student furniture, purchasing and maintenance of air conditioning units, building and ground improvements, in addition to the Visual Arts and STEM Programs.

Please see a one-page overview for further information on the Department's Parent Payments Policy.

Please contact the office if you have any questions regarding voluntary parent payments.

Yours sincerely,

Amanda McLean  
Principal

Bart Firus  
School Council President

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the curriculum</b>	<b>Amount</b>
<p><i>Year 4 classroom consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>• <i>Classroom supplies – craft materials, cardboard, coloured paper</i></li> <li>• <i>Inquiry learning resources</i></li> <li>• <i>STEM equipment and resources</i></li> <li>• <i>Mathematics equipment and resources</i></li> <li>• <i>English – book boxes and take-home books</i></li> <li>• <i>Sports – awards, equipment and maintenance</i></li> <li>• <i>Visual Art - paint, crayons, canvas, glitter, coloured paper</i></li> <li>• <i>Italian supplies - paint, crayons and coloured paper</i></li> <li>• <i>Library – purchasing of books and equipment to sustain the library as a valuable resource</i></li> </ul>	\$50.00
<p><i>Year 4 Online Subscriptions</i></p> <ul style="list-style-type: none"> <li>• <i>Essential Maths</i></li> <li>• <i>Sentral Parent Portal</i></li> <li>• <i>PAT Maths and Reading</i></li> </ul>	\$40.00
<i>Year 4 ICT Devices – provision of devices from the shared classroom sets</i>	\$50.00
<i>Year 4 Printing and photocopying of worksheets and learning materials</i>	\$30.00
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
Student wellbeing programs	\$5
First aid equipment	\$10
School grounds maintenance and improvements	\$20
Bulk order of hand sanitiser and tissues	\$10
Non-department maintenance and replacement of classroom fixtures, such as air-conditioners and air-purifiers	\$5
<b>Total Amount</b>	<b>\$220.00</b>

### **Educational items for students to own**

Attached is a list of items the school recommends you purchase from Champion Education for your child to own and use individually.

### **Extra-Curricular Items and Activities**

Heatherhill Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Other optional Year 4 excursions to be scheduled	TBA	
School Camp - <i>(free next year due to government funding)</i>	\$0.00	
Carnevale - show and special lunch	TBA	
Life Education	TBA	
Year 4 Swimming and Water Safety	TBA	
School Photos	TBA	
<b>Total Extra-curricular Items and Activities</b>		\$

### Financial Support for Families

Heatherhill Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund for eligible families
- State Schools' Relief for eligible families
- Refugee Funding and eligible families

For a confidential discussion about accessing these services or discussing alternative payment arrangements, contact: Louise McLelland (School Business Manager) or Amanda McLean (Principal);

Ph: 03 9546 7562 | Email: [Heatherhill.ps.@education.vic.gov.au](mailto:Heatherhill.ps.@education.vic.gov.au)

### Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

### Payment methods

- Direct deposit
- Eftpos or CASH
- Payment Plan

### Refunds

Parent requests for refunds are subject to the school's discretion and are made case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, considering whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.